



LETTER OF AGREEMENT

Contributions by Electronic Fund Transfer to Bethany Theological Seminary

This document indicates the intent of the Donor(s) named below to make charitable contributions to Bethany Theological Seminary through regular direct deposit (ACH) transfers. By executing this form, the Donor(s) authorizes Bethany Theological Seminary to initiate debit entries into its account at First Bank of Richmond as indicated below. The parties acknowledge that origination of transfers to Bethany's account must comply with all applicable provisions of US federal and state law. In the event of any question about applicability of state law, the law of Indiana shall be regarded as controlling.

Donor Name _____

Address _____

Phone _____ E-mail _____

Donor's Bank _____ Phone _____

Address _____

Bank ABA Routing # _____ Checking Savings Account # _____

➤ ***If contributions are to continue indefinitely, please complete the first two lines below.***

➤ ***If a specific total amount is intended, please complete all three lines. If the total contributed amount is not evenly divisible, indicate closest rounded amount so that deductions will be predictable and fixed.***

➤ ***Transfers can take place on the 9th or 19th of the month. Please indicate preferred date.***

1) Amount of each transfer: \$ _____ Date of first transfer (day/mo/yr): _____

2) Allocation of transfer: Annual Fund Other Designation: _____

3) Date of final transfer (day/mo/yr): _____ Total contribution to be made: \$ _____

Notes _____

The Donor and Bethany agree to the following:

- Bethany will send an accounting each January of all gifts in the previous calendar year for tax purposes.
- Donor will notify Bethany's Institutional Advancement Office *in writing two weeks in advance* of any date contributions are to be changed or ceased.

Donor's Signature

Date

Signature of Institutional Advancement Representative

Date